



GRAPHITE INDIA LIMITED

BAKHTAWAR, 2ND FLOOR, NARIMAN POINT, MUMBAI 400 021.
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GIL:SEC:18/19: 124
February 12th, 2019

Bombay Stock Exchange Limited
The Corporate
Relationship Department
1st Floor, New Trading Ring,
Rotunda Bldg., P.J.Towers,
Dalal Street, **Mumbai 400 001**
Scrip Code - 509488
Corp.relations@bseindia.com

The Manager
Listing Department
National Stock Exchange
Exchange Plaza, 5th Floor,
Plot No-C/1, G Block,
Bandra-Kurla Complex,
Bandra (E) **Mumbai 400 051**
cmllist@nse.co.in

Sir,

Re: Postal Ballot/E-voting

We have to inform you that the Company would be obtaining approval from its members by way of Postal Ballot/remote E-Voting for:

- (a) Re-appointment of Mr. P K Khaitan as Non-Executive Independent director to hold office for a second term of five consecutive years from April 01, 2019 upto March 31, 2024.
- (b) Continuance of Mr. J D Curavala as a Non-Executive (Non Independent) director from April 01, 2019 till the date he retires by rotation in the next Annual General Meeting of the Company.

Brief profile of Mr. P K Khaitan and Mr. J D Curavala enclosed.

The schedule of Postal Ballot/ remote E-Voting is as under:

- | | | | |
|-------|--|---|---------------------------------------|
| (i) | Cut-off date for determining entitlement of members to participate in the Postal Ballot /remote e-voting | - | Wednesday, February 13, 2019 |
| (ii) | Commencement of e-voting through CDSL e-voting facility /postal ballot | - | Friday, February 22, 2019 (9.00 a.m.) |
| (iii) | End of e-voting /postal ballot | - | Saturday, March 23, 2019 (5.00 p.m.) |
| (iv) | Declaration of voting results | - | Wednesday, March 27, 2019 |

Thanking you,

Yours faithfully,
For Graphite India Limited


B. Shiva
Company Secretary

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Mr. Pradip Kumar Khaitan (DIN 00004821), aged 77 years, is B. Com, LL.B. and Attorney-at-law (Bell Chambers Gold Medalist). He has professional Affiliations with Bar Council of India, Bar Council of West Bengal, Indian Council of Arbitration, New Delhi and Incorporated Law Society of Calcutta. Mr. Khaitan is the Senior Partner of Khaitan & Co. and is widely regarded as amongst the most influential legal practitioners in India. With over 50 years of experience, Mr. Khaitan has advised on a wide range of transactions. Mr. Khaitan's practice includes advising domestic business houses and International Corporations, Banks, Development Agencies and Governments on all aspects of commercial and corporate laws, taxation, joint ventures, IPOs, mergers & demergers, corporate governance, restructuring and insolvency issues. He regularly advises on strategic decisions and sensitive commercial and legal issues. He is Chairman of "Nomination and Remuneration Committee" and a member of "Stakeholders Relationship Committee" and "Committee of Borrowings" of the Company. He does not hold any shares in the Company. Mr. P K Khaitan is not related to any director or Key Managerial Personnel of the Company.

Mr. J D Curavala, ((DIN 00277426), aged 78 years, is Commerce and Law graduate and a qualified Chartered Accountant having wide experience in finance, accounting, administration and business operations. He is presently Managing Director of GKW Ltd. He is a member of the "Audit Committee" and "Investment Committee" of the Company. He holds 4750 equity shares of the Company. Mr. J D Curavala is not related to any director or Key Managerial Personnel of the Company.

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